

29 January 1955

MEMORANDUM FOR: Deputy Director Administration

SUBJECT: write-off for \$3.78 balance in the
A.G. (142.1) Advance account

REFERENCES: a) Regulation 34-110 paragraph 9.a.
b) Memorandum by Paul Makowski on transfer
of subject funds dated 1 July 1954 to CPD.

1. It is requested that the outstanding balance of \$3.78 in the
A.G. (142.1) advance account be written off to expense for FY
Fiscal Year 1953.

2. The said amount of \$3.78 (24.74 Belgian Francs, was disbursed
to AHCALISTA 2 [there is no receipt on record
because of an administrative error. It is, therefore, proposed that this
memorandum and reference 'b' be accepted in lieu of receipt.

3. According to statements made by persons connected with the Project
in Munich, a total of four Case Officers were responsible for field
accounting at one time or another during the period in which said funds
were disbursed. It was noted that the accountings undoubtedly overlapped
with the constant shift of Case Officers. As a result, the possibility
exists that the sum (\$3.78) reported as outstanding was accounted for
by one of these Case Officers and is not reflected in the accounting.
(See Para 6 Ref b.)

4. [] and [] the former H.A. Case Officers stated that during
the period in question [] failed to arrive in
Munich for eighteen months, making it almost impossible to render an
accurate accounting against the advances made to AHCALISTA 2 by the
Brussels Station.

5. Headquarters does not have any of the files or documentary
evidence.

Concurs: _____
Chief, J1

Approved: _____
J1/J2

Approved: _____
J1/J2

Chief, J1/3

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